

## NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Madeleine Clayton 12/07/2001  
Departmental Forms Clearance Officer  
Office of the Chief Information Officer  
14th and Constitution Ave. NW.  
Room 6086  
Washington, DC 20230

In accordance with the Paperwork Reduction Act, OMB has taken the following action on your request for the extension of approval of an information collection received on 10/05/2001.

TITLE: Cooperative Charting Programs

AGENCY FORM NUMBER(S): 77-4,77-5

ACTION : APPROVED

OMB NO.: 0648-0022

EXPIRATION DATE: 12/31/2004

BURDEN	RESPONSES	BURDEN HOURS	BURDEN COSTS
Previous	15,000	45,000	0
New	15,000	45,000	0
Difference	0	0	0
Program Change		0	0
Adjustment		0	0

TERMS OF CLEARANCE: None

NOTE: The agency is required to display the OMB control number and inform respondents of its legal significance (see 5 CFR 1320.5(b)).

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OMB Authorizing Official Title

Donald R. Arbuckle Deputy Administrator, Office of  
Information and Regulatory Affairs

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# PAPERWORK REDUCTION ACT SUBMISSION

**Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.**

1. Agency/Subagency originating request	2. OMB control number <span style="float: right;">b. <input type="checkbox"/> None</span> a. _____ - _____
3. Type of information collection ( <i>check one</i> ) a. <input type="checkbox"/> New Collection b. <input type="checkbox"/> Revision of a currently approved collection c. <input type="checkbox"/> Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired f. <input type="checkbox"/> Existing collection in use without an OMB control number For b-f, note Item A2 of Supporting Statement instructions	4. Type of review requested ( <i>check one</i> ) a. <input type="checkbox"/> Regular submission b. <input type="checkbox"/> Emergency - Approval requested by _____ / _____ / _____ c. <input type="checkbox"/> Delegated  5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input type="checkbox"/> No  6. Requested expiration date a. <input type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: _____ / _____
7. Title	
8. Agency form number(s) ( <i>if applicable</i> )	
9. Keywords	
10. Abstract	
11. Affected public ( <i>Mark primary with "P" and all others that apply with "x"</i> ) a. <input type="checkbox"/> Individuals or households d. <input type="checkbox"/> Farms b. <input type="checkbox"/> Business or other for-profit e. <input type="checkbox"/> Federal Government c. <input type="checkbox"/> Not-for-profit institutions f. <input type="checkbox"/> State, Local or Tribal Government	12. Obligation to respond ( <i>check one</i> ) a. <input type="checkbox"/> Voluntary b. <input type="checkbox"/> Required to obtain or retain benefits c. <input type="checkbox"/> Mandatory
13. Annual recordkeeping and reporting burden a. Number of respondents _____ b. Total annual responses _____ 1. Percentage of these responses collected electronically _____ % c. Total annual hours requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____	14. Annual reporting and recordkeeping cost burden ( <i>in thousands of dollars</i> ) a. Total annualized capital/startup costs _____ b. Total annual costs (O&M) _____ c. Total annualized cost requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____
15. Purpose of information collection ( <i>Mark primary with "P" and all others that apply with "X"</i> ) a. <input type="checkbox"/> Application for benefits e. <input type="checkbox"/> Program planning or management b. <input type="checkbox"/> Program evaluation f. <input type="checkbox"/> Research c. <input type="checkbox"/> General purpose statistics g. <input type="checkbox"/> Regulatory or compliance d. <input type="checkbox"/> Audit	16. Frequency of recordkeeping or reporting ( <i>check all that apply</i> ) a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure c. <input type="checkbox"/> Reporting 1. <input type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input type="checkbox"/> Annually 7. <input type="checkbox"/> Biennially 8. <input type="checkbox"/> Other (describe) _____
17. Statistical methods Does this information collection employ statistical methods <input type="checkbox"/> Yes <input type="checkbox"/> No	18. Agency Contact (person who can best answer questions regarding the content of this submission)  Name: _____ Phone: _____

## 19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

**NOTE:** The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
  - (i) Why the information is being collected;
  - (ii) Use of information;
  - (iii) Burden estimate;
  - (iv) Nature of response (voluntary, required for a benefit, mandatory);
  - (v) Nature and extent of confidentiality; and
  - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee

Date

Agency Certification (signature of Assistant Administrator or head of MB staff for L.O.s, or of the Director of a Program or Staff Office)	
Signature	Date
Signature of NOAA Clearance Officer	
Signature	Date

**SUPPORTING STATEMENT  
COOPERATIVE CHARTING PROGRAMS  
OMB CONTROL NO. 0648-0022**

**A. JUSTIFICATION**

**1. Explain the circumstances that make the collection of information necessary.**

NOAA's National Ocean Service (NOS) produces the official nautical charts of the United States. Of prime concern is the safe navigation on our nation's waterways, of both commercial as well as recreational vessels. For the last 38 years, NOS has had a Memorandum of Agreement (MOA) with both the United States Power Squadrons (USPS) and the United States Coast Guard Auxiliary (USCGAUX). According to the terms of these MOA's, members of both organizations voluntarily provide NOS with valuable chart correction data.. Without this information, NOS could not produce accurate, comprehensive and timely nautical charts, which is one of our agency's primary missions.

**2. Explain how, by whom, how frequently, and for what purpose the information will be used.**

The forms are submitted by members of the USPS and the USCGAUX who observe chart inconsistencies in the field that should be added, corrected or modified on the navigation charts. Both natural forces and the activities of man produce the periodic changes that take place. NOS evaluates the data supplied on these forms and uses acceptable data to revise and otherwise change the charts and related publications.

NOAA Form 77-4 is used by members of the United States Power Squadrons (USPS), while members of the United States Coast Guard Auxiliary (USCGAUX) use NOAA Form 77-5. The same information is reported on both forms, the only difference being the way the members are identified - USPS members are identified by *district* and *squadron* while USCGAUX members identified by *member number*.

**3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.**

A Web version of the reporting system will be introduced in 2002.

**4. Describe efforts to identify duplication.**

NOS is the only agency collecting information for its navigational charts.

**5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.**

The collection of this data will not have a significant impact on any small businesses or other small entities.

**6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.**

With the reduction of the presence of NOAA field parties, volunteers from USPS and USCGAUX provide a very high percentage of the field checking done on our products. This activity helps to insure that the navigational products produced by NOS are providing accurate and timely information to navigators of our nation's waterways. The frequency of reporting is determined by the respondents.

**7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.**

The collection is consistent with the OMB guidelines. A respondent could submit information more frequently than quarterly, but that is determined by the respondent.

**8. Provide a copy of the PRA Federal Register notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.**

The PRA Federal Register notice that solicited public comments on the information collection is attached; no comments were received.

**9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.**

No payments or gifts are provided.

**10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.**

No confidentiality is promised or provided.

**11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.**

No sensitive questions are asked.

**12. Provide an estimate in hours of the burden of the collection of information.**

Based on the response rates of the last few years, NOS expects about 3,000 USPS and USCGAUX members to submit a total of 15,000 reports per year. Respondents have indicated that it takes an average of 3 hours to complete all the reporting actions, although this varies by the amount of information being reported.

$$3,000 \text{ respondents} \times 5 \text{ responses/year} \times 3 \text{ hours/response} = 45,000 \text{ burden hours}$$

Broken down by form, the burden hours would be:

NOAA Form 77-4 = 24,750

NOAA Form 77-5 = 20,250

At an estimate of \$10/hour, the cost of respondents' time would be \$450,000.

**13. Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection.**

None. Business reply envelopes are used at no cost to the respondent..

**14. Provide estimates of annualized cost to the Federal government.**

The annualized cost to the Federal government would be:

Printing, mailing, etc.	\$15,000
Associated expenses	\$ 8,000
75% of 1 FTE (GS-13)	<u>\$54,568</u>
TOTAL	\$77,568

**15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB 83-I.**

The costs in #13 above have been corrected. No other changes are requested.

**16. For collections whose results will be published, outline the plans for tabulation and publication.**

The information received will be incorporated into revised charts and associated publications, but is not published separately.

**17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.**

N/A.

**18. Explain each exception to the certification statement identified in Item 19 of the OMB 83-I.**

There are no exceptions.

**B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS**

This collection does not employ statistical methods.



**INSTRUCTIONS FOR PREPARATION AND SUBMITTAL OF NOAA FORM 77-4  
FOR USPS/NOS COOPERATIVE CHARTING PROGRAM**

**USE OF THIS FORM**

1. **PROCEDURES:** The reporting member should, upon discovering a discrepancy or change, complete this form as soon as possible. Only a ball-point pen or a typewriter can be used. **ALL FOUR COPIES** should be forwarded to the Squadron Chairman. The Squadron Chairman should **RETAIN COPY 4** and forward the remaining copies to the District Chairman. The District Chairman should **RETAIN COPY 3** and forward the remaining 2 copies to the National Ocean Service (NOS). Cooperative charting credit reports will be issued by NOS on a monthly basis.
2. **ADDITIONAL OBSERVERS:** If more than one member is to receive credit for this report, enter the requested information on the **BACK OF NOS COPY 1**. Be sure to indicate the percentage of credit to be awarded.
3. **ACKNOWLEDGEMENT:** To obtain an acknowledgement from NOS that this report has been received, enter your complete name and address in

**SUGGESTED ITEMS TO REPORT\***

1. **SUBMERGED OBJECTS:** Report uncharted rocks, submerged obstructions, unmarked or shifted shoals, wrecks, underwater cables and pipelines. Report even the simple fact that you know or think there has been a change.
2. **OBSTRUCTIONS:** Report pilings, weirs, overhead cables, piers, new or misrepresented bridges. Include a sketch if you cannot explain it properly. When reporting a nonexistence of an obstruction, state when and by whom it was removed, if known.
3. **CHANNELS:** Report new channels and changes to existing channels by local interests. Include controlling depths, widths, and location of channel markers. (This information is usually obtainable from the party who contracted for the new dredging.) Try to obtain a copy of the "After Dredge" survey.
4. **LANDMARKS:** (Objects sufficiently prominent to be of help to the navigator.) Report tall, distinctive smokestacks, towers, spires, tanks. Also, you may report an isolated building on a hill or promontory, a distinctive clump of woods or outcropping of rock, an isolated strip of sandy beach or other
1. **REPORTING DEPTHS:** Use the most accurate means available to you (Lead Line, setting pole, depth sounder). Always include the exact time and date of the sounding so that it can be corrected for lake stage, tide level, effect of current, etc. Do not try to correct it yourself. When using a depth sounder, be sure to make proper allowance for the distance between the transducer and the water line. State on the report that you have done this. Report the fact that object may be visible at low water but submerged at high water.
2. **LOCATING AND REPORTING POSITIONS:** Accuracy in reporting positions is vital. Use the best method available to you. If you need help locating a position, check with your Squadron Chairman. When plotting positions based on bearings, state clearly whether they are True or Magnetic, allowing for deviation if Magnetic, or deviation and variation, if True. Locations determined by crossed bearings are good. Sextant bearings are best of all. A combination of bearings and distances (even if the distances are estimated) can be used. Always show your method of obtaining the position on your report.

**HOW TO REPORT**

- the appropriate place on the **BACK OF COPY 2**. Forward **ALL COPIES** to your Squadron Chairman. NOS will acknowledge COPY 2 and return it to you. (If you **DONOT** want an acknowledgement, retain copy 2 for your records.)
4. **SMALL CRAFT FACILITY REPORTS:** Use this form to submit Small Craft Facility Reports. This form will replace NOAA form 77-3. (NOAA form 77-3 can be used until the supply is exhausted.)
  5. **SUPPORTING INFORMATION:** Any supporting documentation you can supply to verify your report should be submitted along with this form and will result in additional credit for you. Such documentation could include photographs, newspaper articles, Corps of Engineer surveys, engineering drawings, etc. If you send a section from the current edition of the affected chart with the correction noted, a replacement chart will be returned to you free of charge.
  5. **MARINE FACILITIES:** Report new facilities not on current small-craft charts, also discontinued facilities that are on the charts. Report any glaring discrepancies in those facilities listed.
  6. **AIDS TO NAVIGATION:** If you observe a discrepancy or problem with an aid to navigation, report this immediately to the nearest U.S. Coast Guard facility. Then, send a copy of your report to NOS. Through your Squadron Chairman, to receive credit toward cooperative awards. Be sure to indicate on your report form that USCG was notified.
  7. **ERRORS IN COAST PILOTS:** Report errors and inconsistencies in latest issues of NOS Coast Pilots. Critical changes will be published in Notices to Mariners. \*Consult "Ship Pocket Guide" for detailed list.
  3. **PLOTTING POSITIONS:** Plot your information on the largest scale chart of the area. Where possible, cut out the pertinent section of the chart letter size (8 1/2 x 11), or fold it accordingly. Include the chart number, edition, and correct date. Plot your changes clearly and accurately. Show all bearing lines and plotting information. Place explanatory notes or sketches in unused areas of the chart.

**IMPORTANT REMINDER**

**UP-TO-DATE CHARTS:** An up-to-date NOS chart is essential to safe navigation and chart updating activities. Be sure that you are using the latest edition of the chart and that you have applied the local notices to mariners that were issued subsequent to the edition date of the chart.

#### PAPERWORK REDUCTION ACT INFORMATION NOTE

NOAA's National Ocean Service (NOS) produces the official nautical charts of the United States. Of prime concern is the safe navigation on our nation's waterways, of both commercial as well as recreational vessels. Information submitted on this form provides NOS with chart correction data. Without this information, NOS could not produce accurate, comprehensive and timely nautical charts, which is one of our agency's primary missions. Submissions will not be confidential. Public reporting burden for this collection is voluntary and estimated to average three hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the National Ocean Service, Nautical Data Branch (N/CS26), 1315 East-West Highway, Room 7317, Silver Spring, MD 20910-3282. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

USPS - NOS COOPERATIVE CHARTING PROGRAM  
Please TYPE or PRINT with ballpoint to ensure 3rd copy legibility. LEAVE SHADED AREAS BLANK.

U.S. DEPARTMENT OF COMMERCE  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION  
OMB Approved No. 0648-0022  
Expires

This report is authorized by law (33 U.S.C. 883b, Reorg. Plan No. 2 of 1965, 79 Stat. 1318, Reorg. Plan No. 4 of 1974, 84 Stat. 2090). It is used to prepare uniform and accurate observed chart correction reports that help maintain up-to-date nautical charts. While you are not required to respond, your cooperation is needed to make the results of this survey comprehensive, accurate, and timely.

DIST. SQUADRON		LAST NAME		FIRST NAME		MIDDLE INITIAL	
STREET ADDRESS							
CITY				ST		ZIP CODE	
TELEPHONE		DATE OF INVESTIGATION		TIME OF INVESTIGATION		CHART NO./NAME	
POSITION OF ITEM BEING REPORTED		MILE MARK		TOTAL TIME EXPENDED		TOTAL MILES TRAVELED	
LAT.		LONG.		OTHER OBSERVERS		YES <input type="checkbox"/> NO <input type="checkbox"/>	
EXPLAIN CHANGE OR CORRECTION BEING REPORTED							
FACILITY NAME/NUMBER							
STREET							
CITY				STATE		ZIP	
TELEPHONE NO.							
OWNERS NAME							
NEW <input type="checkbox"/> DISCONTINUED <input type="checkbox"/> UPDATE <input type="checkbox"/> NO CHANGE <input type="checkbox"/>							
LIST ITEMS AVAILABLE							
APPROACH DEPTH (Low Water Trawl)							
ALONGSIDE DEPTH (Low Water Trawl)							
BERTHS (TRANSIENTS)							
MOORINGS (TRANSIENTS)							
ELECTRICITY (TRANSIENTS)							
LAUNCHING RAMP							
SURFACED							
NATURAL							
HULL							
MOTOR							
RADIO							
REPAIRS							
MARINE RAIL WAY (Rise in Light Capacity in New)							
LIFT CAPACITY (Tons)							
BOAT RENTAL							
CANOE							
ROW							
MOTOR							
CHARTER							
HOUSE							
SAIL							
FOOD							
LODGING							
CAMPING							
TOILETS							
SHOWERS							
LAUNDRY							
PUMP-OUT STATION							
WINTER BOAT STORAGE							
WET							
DRY							
NATURAL CHART SALES							
WATER							
ICE							
GROCERIES							
HARDWARE							
BAIT							
TACKLE							
DIESEL OIL							
GASOLINE							

OBSERVER'S SIGNATURE FOR ACKNOWLEDGEMENT, FILL OUT BACK OF COPY 2  
DATE SENT TO SQUAD. CHMN. NEW CONTRIBUTOR YES ☐ NO ☐  
DATE REC'D. DISTRICT CHMN. DATE FORWARDED TO NOS

[illegible]

INSTRUCTIONS FOR PREPARATION AND SUBMITTAL OF NOAA FORM 77-5  
FOR USCGAUX/NOS COOPERATIVE CHARTING PROGRAM

USE OF THIS FORM

- 1. PROCEDURES.** The reporting Auxiliarist should upon discovering a discrepancy or change, complete this form as soon as possible. Only ball-point pen or typewriter can be used. ALL FOUR COPIES should be forwarded to the FSO-AN. The FSO-AN should immediately review the form, correct any obvious mistakes, retain COPY 4 and forward the remaining pages to the DSO-AN. The DSO-AN should retain COPY 3 and forward the remaining pages to the National Ocean Service (NOS). Chart updating accomplishments will be reported into AUXMIS by NOS on a monthly basis.
- 2. ADDITIONAL OBSERVERS.** If more than one Auxiliarist is to receive credit for this report, enter the requested information on the BACK OF NOS COPY 1. Be sure to indicate the percentage of credit to be awarded to each member.
- 3. ACKNOWLEDGEMENT.** To obtain an acknowledgement from NOS that this
- 1. SUBMERGED OBJECTS.** Report uncharted rocks, submerged obstructions, unmarked or shifted shoals, wrecks, underwater cables and pipelines. Report even the simple fact that you know or think there has been a change.
- 2. OBSTRUCTIONS.** Report pilings, weirs, overhead cables, piers, new or misrepresented bridges. Include a sketch if you cannot explain it properly. When reporting the nonexistence of an obstruction, state when and by whom it was removed, if known.
- 3. CHANNELS.** Report new channels and changes to existing channels by local interests. Include controlling depths, widths, and location of channel markers. (This information is usually obtainable from the party who contacted for the new dredging.) Try to obtain a copy of the Alter Dredge survey.
- 4. LANDMARKS.** (Objects sufficiently prominent to be of help to the navigator.) Report tall, distinctive smokestacks, towers, spires, tanks. Also, you may report an isolated building on a hill or promontory, a distinctive clump of woods or outcropping of rock, an isolated strip of sandy beach or other easily distinguish-
- 1. REPORTING DEPTHS.** Use the most accurate means available to you (Lead Line, sounding pole, depth sounder). Always include the exact time and date of the sounding so that it can be corrected for lake stage, tide level, effect of current, etc. Do not try to correct it yourself. When using a depth sounder, be sure to make proper allowance for the distance between the transducer and the water line. State on the report that you have done this. Report the fact that object may be visible at low water but submerged at high water.
- 2. LOCATING AND REPORTING POSITIONS.** Accuracy in reporting positions is vital. Use the best method available to you. If you need help locating a position, check with your FSO-AN. When plotting positions based on bearings, state clearly whether they are True or Magnetic, allowing for deviation if Magnetic, or deviation and variation, if True. Locations determined by crossed bearings are good. Sextant bearings are best of all. A combination of bearings and distances (even if the distances are estimated) can be used. Always show your method of obtaining the position on your report.

SUGGESTED ITEMS TO REPORT

- report has been received, enter your complete name and address in the appropriate place on the BACK OF COPY 2. Forward ALL COPIES to your FSO-AN. NOS will acknowledge COPY 2 and return it to you.  
(If you DO NOT want an acknowledgement, retain copy 2 for your records.)
- 4. SMALL-CRAFT FACILITY REPORTS.** Use this form to submit Small-Craft Facility Reports. This form will replace NOAA form 77-3. (NOAA form 77-3 can be used until the supply is exhausted.)
  - 5. SUPPORTING INFORMATION.** Any supporting documentation you can supply to verify your report should be submitted along with this form and will result in additional credit for you. Such documentation could include photographs, newspaper articles, Corps of Engineers surveys, engineering drawings, etc. If you send a section from the current edition of the affected chart with the correction noted, a replacement chart will be returned to you free of charge.
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  - 6. AIDS TO NAVIGATION.** If you observe a discrepancy or problem with an aid to navigation, report this immediately to the nearest U.S. Coast Guard facility. Then, send a copy of your report to NOS, through your FSO-AN, to receive credit toward cooperative awards. Be sure to indicate on your report form that USCG was notified.
  - 7. ERRORS IN COAST PILOTS.** Report errors and inconsistencies in latest issues of NOS Coast Pilots. Critical changes will be published in Notice to Mariners.  
\*Consult "Ship Pocket Guide" for detailed list.
  - 3. PLOTTING POSITIONS.** Plot your information on the largest scale chart of the area where possible, cut out the pertinent section of the chart letter size (8 1/2 x 11), or fold it accordingly. Include the chart number, edition, and correct date. Plot your changes clearly and accurately. Show all bearing lines and plotting information. Place explanatory notes or sketches in unused areas of the chart.

HOW TO REPORT

IMPORTANT REMINDER

**UP-TO-DATE CHARTS:** An up-to-date NOS chart is essential to safe navigation and chart updating activities. Be sure that you are using the latest edition of the chart and that you have applied the Local Notices to Mariners that were issued subsequent to the edition date of the chart.

#### PAPERWORK REDUCTION ACT INFORMATION NOTE

NOAA's National Ocean Service (NOS) produces the official nautical charts of the United States. Of prime concern is the safe navigation on our nation's waterways, of both commercial as well as recreational vessels. Information submitted on this form provides NOS with chart correction data. Without this information, NOS could not produce accurate, comprehensive and timely nautical charts, which is one of our agency's primary missions. Submissions will not be confidential. Public reporting burden for this collection is voluntary and estimated to average three hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the National Ocean Service, Nautical Data Branch (N/CS26), 1315 East-West Highway, Room 7317, Silver Spring, MD 20910-3282. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

Please TYPE or PRINT with ballpoint to ensure 3rd copy legibility. LEAVE SHADED AREAS BLANK

## SMALL-CRAFT CHART FACILITY REPORT

[illegible]

2ND OBSERVER'S IDENTIFICATION DATA									
MEMBER					LAST NAME			FIRST NAME AND INITIAL	
NUMBER AND STREET					CITY		STATE	ZIP CODE	TELEPHONE NUMBER
SHARE OF CREDITS      EQUAL      %									
3RD OBSERVER'S IDENTIFICATION DATA									
MEMBER					LAST NAME			FIRST NAME AND INITIAL	
NUMBER AND STREET					CITY		STATE	ZIP CODE	TELEPHONE NUMBER
SHARE OF CREDITS      EQUAL      %									
4TH OBSERVER'S IDENTIFICATION DATA									
MEMBER					LAST NAME			FIRST NAME AND INITIAL	
NUMBER AND STREET					CITY		STATE	ZIP CODE	TELEPHONE NUMBER
SHARE OF CREDITS      EQUAL      %									
5TH OBSERVER'S IDENTIFICATION DATA									
MEMBER					LAST NAME			FIRST NAME AND INITIAL	
NUMBER AND STREET					CITY		STATE	ZIP CODE	TELEPHONE NUMBER
SHARE OF CREDITS      EQUAL      %									
6TH OBSERVER'S IDENTIFICATION DATA									
MEMBER					LAST NAME			FIRST NAME AND INITIAL	
NUMBER AND STREET					CITY		STATE	ZIP CODE	TELEPHONE NUMBER
SHARE OF CREDITS      EQUAL      %									



## **Sec. 883a. Surveys and other activities**

To provide charts and related information for the safe navigation of marine and air commerce, and to provide basic data for engineering and scientific purposes and for other commercial and industrial needs, the Secretary of Commerce, is authorized to conduct the following activities:

- (1) Hydrographic and topographic surveys;
- (2) Tide and current observations;
- (3) Geodetic-control surveys;
- (4) Field surveys for aeronautical charts;
- (5) Geomagnetic, seismological, gravity, and related geophysical measurements and investigations, and observations for the determination of variation in latitude and longitude.

### **Sec. 883b. Dissemination of data; further activities**

In order that full public benefit may be derived from the operations of the National Ocean Survey by the dissemination of data resulting from the activities herein authorized and of related data from other sources, the Secretary of Commerce is authorized to conduct the following activities:

- (1) Analysis and prediction of tide and current data;
- (2) Processing and publication of data, information, compilations, and reports;
- (3) Compilation and printing of aeronautical charts of the United States, its Territories, and possessions; and, in addition, the compilation and printing of such aeronautical charts covering international airways as are required primarily by United States Civil aviation;
- (4) Compilation and printing of nautical charts of the United States, its Territories, and possessions;
- (5) Distribution of aeronautical charts and related navigational publications required by United States civil aviation;
- (6) Distribution of nautical charts and related navigational publications for the United States, its Territories, and possessions.

The Acting Assistant Secretary for Administration, with the concurrence of the General Counsel formally determined on May 31, 2001, pursuant to section 10(d) of the Federal Advisory Committee Act, as amended, that the June 19 meeting of the Committee and of any subcommittee thereof, dealing with privileged or confidential commercial information may be exempt from the provisions of the Act relating to open meeting and public participation therein because these items are concerned with matters that are within the purview of 5 U.S.C. 552b (c)(4) and (9)(B). A copy of the Notice of Determination is available for public inspection and copying in the Department of Commerce Records Inspection Facility, Room 6020, Main Commerce.

Dated: May 31, 2001.

**Thomas Sobotta,**

*Acting Director, Office of Automotive Affairs.*

[FR Doc. 01-14175 Filed 6-4-01; 8:45 am]

BILLING CODE 3510-DR-P

## DEPARTMENT OF COMMERCE

### National Oceanic and Atmospheric Administration

[I.D. 053101A]

#### National Marine Sanctuary Permits

**AGENCY:** National Oceanic and Atmospheric Administration (NOAA).

**ACTION:** Proposed information collection; comment request.

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Pub. L. 104-13 (44 U.S.C. 3506(c) (2) (A)).

**DATES:** Written comments must be submitted on or before August 6, 2001.

**ADDRESSES:** Direct all written comments to Madeleine Clayton, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6086, 14th and Constitution Avenue NW, Washington DC 20230 (or via Internet at MClayton@doc.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to John Armor, Permit Coordinator, 1305 East-West Highway (N/ORM6), Silver Spring, Maryland,

20910 (telephone 301-713-3125, ext. 117).

#### SUPPLEMENTARY INFORMATION:

##### I. Abstract

Persons wishing to conduct otherwise prohibited activities in a National Marine Sanctuary must apply for and receive a permit. Persons issued permits must file reports on the activity conducted. The information is required to ensure that the proposed activity is consistent with the objectives of the sanctuary, and the reports are needed to ensure compliance with permit conditions and to increase knowledge regarding the sanctuary's resources.

##### II. Method of Collection

Specific requirements are detailed in various subparts of 15 CFR part 922. Persons wanting a permit are sent guidelines for the application process or an application form.

##### III. Data

*OMB Number:* 0648-0141.

*Form Number:* None.

*Type of Review:* Regular submission.

*Affected Public:* Not-for-profit institutions, individuals or households, business or other for-profit organizations, and state, local, or tribal government.

*Estimated Number of Respondents:* 336.

*Estimated Time Per Response:* One hour each for a general permit application, cruise or flight log, and report; 2 hours each for a historical resource permit application, cruise log, and report; 24 hours each for a special use permit application, final report, and financial report; 15 minutes for a permit amendment; 15 minutes each for a baitfish permit application and a logbook; 15 minutes for researcher entries to a research registry; 30 minutes to request certification of a pre-existing lease, license, or permit; 1 hour for a notification of a request for a permit from another agency, cruise or flight log, and report; and 1.5 hours for a permit appeal.

*Estimated Total Annual Burden Hours:* 886.

*Estimated Total Annual Cost to Public:* \$800.

##### IV. Request for Comments

Comments are invited on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c)

ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: May 29, 2001.

**Gwellnar Banks,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 01-14127 Filed 6-4-01; 8:45 am]

BILLING CODE 3510-08-S

## DEPARTMENT OF COMMERCE

### National Oceanic and Atmospheric Administration

[I.D. 053101B]

#### Cooperative Charting Program

**AGENCY:** National Oceanic and Atmospheric Administration (NOAA).

**ACTION:** Proposed information collection; comment request.

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Pub. L. 104-13 (44 U.S.C. 3506 (c)(2)(A)).

**DATES:** Written comments must be submitted on or before August 6, 2001.

**ADDRESSES:** Direct all written comments to Madeleine Clayton, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6086, 14th and Constitution Avenue NW, Washington DC 20230 (or via Internet at MClayton@doc.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to Ken Forster, N/CS26, Station 7308, 1315 East-West Highway, Silver Spring, MD 20910-3282 (phone 301-713-2737, ext. 130).

#### SUPPLEMENTARY INFORMATION:

##### I. Abstract

NOAA's National Ocean Service (NOS) produces the official nautical charts of the United States. As part of its

efforts to keep the charts up-to-date, NOS has a Memorandum of Agreement with both the United States Power Squadrons and the United States Coast Guard Auxiliary that provides for members to submit chart correction data to NOS.

## II. Method of Collection

Paper forms are used, but a Web version is being created.

## III. Data

*OMB Number:* 0648-0022.

*Form Number:* NOAA Forms 77-4, 77-5.

*Type of Review:* Regular submission.

*Affected Public:* Not-for-profit institutions, individuals or households.

*Estimated Number of Respondents:* 3,000.

*Estimated Time Per Response:* 3 hours.

*Estimated Total Annual Burden Hours:* 45,000.

*Estimated Total Annual Cost to Public:* \$0.

## IV. Request for Comments

Comments are invited on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: May 29, 2001.

**Gwellnar Banks,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 01-14128 Filed 6-4-01; 8:45 am]

BILLING CODE 3510-JT-S

## DEPARTMENT OF COMMERCE

### National Oceanic and Atmospheric Administration

[I.D. 053101D]

#### Southeast Region Gear Identification Requirements

**AGENCY:** National Oceanic and Atmospheric Administration (NOAA).

**ACTION:** Proposed information collection; comment request.

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Pub. L. 104-13 (44 U.S.C. 3506 (c)(2)(A)).

**DATES:** Written comments must be submitted on or before August 6, 2001.

**ADDRESSES:** Direct all written comments to Madeleine Clayton, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6086, 14th and Constitution Avenue NW, Washington DC 20230 (or via Internet at MClayton@doc.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to Robert Sadler, NMFS, 9721 Executive Center Drive N., St. Petersburg, FL 33702 (phone 727-570-5326).

#### SUPPLEMENTARY INFORMATION:

##### I. Abstract

Regulations at 50 CFR 622.6 (b) and 640.6 require that each fish or spiny lobster trap or pot be marked with a tag or the vessel permit number, depending on the fishery, and have a buoy attached that meets specified identification requirements. The marking of gear aids law enforcement, helps to ensure that vessels only harvest fish from their own gear, and makes it easier for fishermen to report the use of gear in unauthorized locations.

The regulations at 622.41 require that aquaculture site materials be distinguishable from the natural occurring substrate, depending on the area either through marking or other method. The marking of aquacultured site materials aids determination of the origin of those materials and thereby helps ensure compliance with the regulations.

##### II. Method of Collection

No information is collected.

## III. Data

*OMB Number:* 0648-0359.

*Form Number:* None.

*Type of Review:* Regular submission.

*Affected Public:* Business or other for-profit organizations, individuals or households.

*Estimated Number of Respondents:* 1,000.

*Estimated Time Per Response:* 20 minutes for marking of a Spanish mackerel gillnet float, 7 minutes to tag a trap, and 10 seconds to mark or tag an aquacultured live coral rock.

*Estimated Total Annual Burden Hours:* 2,192.

*Estimated Total Annual Cost to Public:* \$15,200

## IV. Request for Comments

Comments are invited on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: May 29, 2001.

**Gwellnar Banks,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 01-14129 Filed 6-4-01; 8:45 am]

BILLING CODE 3510-22-S

## DEPARTMENT OF COMMERCE

### National Oceanic and Atmospheric Administration

[I.D. 053101E]

#### Southeast Region Vessel Identification Requirements

**AGENCY:** National Oceanic and Atmospheric Administration (NOAA).

**ACTION:** Proposed information collection; comment request.

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and